

## Submit all forms to:

Alysia Caldwell Academic Registrar GREregistrar@csmc.edu

## Return from Leave of Absence

## Eligibility requirements for requesting a return from a leave of absence:

- 1. Be physically, mentally and emotionally ready to return to school
- 2. Be eligible to register for the term in which you plan to return (no financial, academic or disciplinary holds)

## Deadline for requesting a return from leave of absence

STEP 1: Student information				
ame Date submitted				
Student ID number	Academic Program:			
Requested return from leave of absence – Term:	Fall Winter Summer	Year:		
STEP 2: Check with the appropriate offices listed belo	ow as applicable t	o your situati	on:	
Student Financial Services Administrator to one financial holds, please have the Student F	·	-	•	account – If there ar
Student Financial Services Admin signature			Date	
Are you an International Student with an F1 If yes, then meet with the International Stud International Student Affairs advising signature	ent Affairs Advisir			
			Dutc	
STEP 3: Required signatures				
Student signature	Date			
Student signature STEP4: Submit to Academic Registrar's office GRERE				