



New Schedule Starting Date	Period	6-Week Schedule Period			OPEN to Self-Schedule and/or View Approved TimeOff (7 weeks)	Schedule BALANCING/FINE-TUNING Period					Publish Schedule (2 weeks)	
						Under Construction Dates		Post Open Shifts (3 weeks)	Approve Requested Shifts / Post Open Shifts (2 weeks)	SELF-SCHEDULE ONLY		SELF-SCHEDULE ONLY
						CLOSE to Self-Schedule (5 weeks)	End of Manager Balancing (4 weeks)					
		Scheduling Process:			SELF-SCHEDULE & BLOCK SCHEDULE	SELF-SCHEDULE ONLY	SELF-SCHEDULE & BLOCK SCHEDULE	SELF-SCHEDULE ONLY	SELF-SCHEDULE ONLY	SELF-SCHEDULE & BLOCK SCHEDULE		
12/13/2015	1	12/13/2015	thru	1/23/2016	10/25/15	11/8/15	11/15/15	11/22/15	11/28/15	11/29/15		
1/24/2016	2	1/24/2016	thru	3/5/2016	12/6/15	12/20/15	12/27/15	1/3/16	1/9/16	1/10/16		
3/6/2016	3	3/6/2016	thru	4/16/2016	1/17/16	1/31/16	2/7/16	2/14/16	2/20/16	2/21/16		
4/17/2016	4	4/17/2016	thru	5/28/2016	2/28/16	3/13/16	3/20/16	3/27/16	4/2/16	4/3/16		
5/29/2016	5	5/29/2016	thru	7/9/2016	4/10/16	4/24/16	5/1/16	5/8/16	5/14/16	5/15/16		
7/10/2016	6	7/10/2016	thru	8/20/2016	5/22/16	6/5/16	6/12/16	6/19/16	6/25/16	6/26/16		
8/21/2016	7	8/21/2016	thru	10/1/2016	7/3/16	7/17/16	7/24/16	7/31/16	8/6/16	8/7/16		
10/2/2016	8	10/2/2016	thru	11/12/2016	8/14/16	8/28/16	9/4/16	9/11/16	9/17/16	9/18/16		
11/13/2016	9	11/13/2016	thru	12/24/2016	9/25/16	10/9/16	10/16/16	10/23/16	10/29/16	10/30/16		
12/25/2016	10	12/25/2016	thru	2/4/2017	11/6/16	11/20/16	11/27/16	12/4/16	12/10/16	12/11/16		
2/5/2017	11	2/5/2017	thru	3/18/2017	12/18/16	1/1/17	1/8/17	1/15/17	1/21/17	1/22/17		
3/19/2017	12	3/19/2017	thru	4/29/2017	1/29/17	2/12/17	2/19/17	2/26/17	3/4/17	3/5/17		
4/30/2017	13	4/30/2017	thru	6/10/2017	3/12/17	3/26/17	4/2/17	4/9/17	4/15/17	4/16/17		
6/11/2017	14	6/11/2017	thru	7/22/2017	4/23/17	5/7/17	5/14/17	5/21/17	5/27/17	5/28/17		
7/23/2017	15	7/23/2017	thru	9/2/2017	6/4/17	6/18/17	6/25/17	7/2/17	7/8/17	7/9/17		
9/3/2017	16	9/3/2017	thru	10/14/2017	7/16/17	7/30/17	8/6/17	8/13/17	8/19/17	8/20/17		
10/15/2017	17	10/15/2017	thru	11/25/2017	8/27/17	9/10/17	9/17/17	9/24/17	9/30/17	10/1/17		
11/26/2017	18	11/26/2017	thru	1/6/2018	10/8/17	10/22/17	10/29/17	11/5/17	11/11/17	11/12/17		
1/7/2018	19	1/7/2018	thru	2/17/2018	11/19/17	12/3/17	12/10/17	12/17/17	12/23/17	12/24/17		